



22/09/2020

**Kotor Municipality**

**317 Old town**

**85330 Kotor, Montenegro**

**Our ref: 018-019/20-13667**

**INVITATION TO TENDER FOR WORKS CONTRACT- RECONSTRUCTION OF GROUND FLOOR SPACES  
ANG. NO.466 AND NO.467 FOR THE NEEDS OF INNOVATIVE HUB IN OLD TOWN KOTOR WITHIN  
DEVELOPMENT THROUGH DIHs PROJECT (HR-BA-ME447)**

To whom it may concern:

I am pleased to inform you that you have been invited to take part in the simplified tender procedure for the above contract. **The complete tender dossier will be sent to you upon request.**

It includes:

**VOLUME 1**

SECTION 1: INSTRUCTIONS TO TENDERERS, with CONTRACT NOTICE

SECTION 2: TENDER FORM

- Declaration of honour on exclusion and selection criteria Form a.14

SECTION 3: FORMS regarding selection criteria:

- Legal entity file Form 4.5.b
- Financial capacity Form 4.4
- Technical and professional capacity Form 4.6.5

SECTION 4: TECHNICAL OFFER:

- Overview of the tenderer's staff Form 4.6.1.2
- CVs of key staff Form 4.6.1.3
- Work plan and programme Form 4.6.3
- Financial identification form Form 4.5.a

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID

- Administrative compliance grid

- Evaluation grid

**VOLUME 2**

SECTION 1: CONTRACT FORM

SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS

SECTION 3: SPECIAL CONDITIONS

**VOLUME 3**

TECHNICAL SPECIFICATIONS

**VOLUME 4**

FINANCIAL OFFER LUMP SUM CONTRACTS

**VOLUME 5**

DESIGN DOCUMENTS, INCLUDING DRAWINGS

We look forward to receiving your TD request before **October 2<sup>nd</sup>**.

Yours sincerely,  
  
Željko Aprcovic, Mayor